

**VALLEY MILLS MUNICIPAL COURT**

**P.O. BOX 641**

**VALLEY MILLS, TEXAS 76689**

**(401 5<sup>th</sup> Street)**

**PHONE: (254) 932-6147**

This information sheet is provided to assist you to process your citation. **Please note: A telephone call does not constitute an appearance.** You have the following options available:

1. You may enter a plea of guilty or nolo contendere (no contest) and pay your fine. There is a plea form on bottom of back page for you to fill out and send in with payment of fine.
2. You may enter a plea of not guilty and you will be set on the court docket and notified by mail of your court date and time. This plea must be in writing and sent to the court at address above.
3. If you qualify you may request a driver's safety course. The request form is located on the back side of this form and you must call the court before sending information to the court.

**If you are unable to pay your citation there are alternative ways to take care of it. These alternatives can be explained to you at the court or by you calling the court at the number listed above.**

ALL FINE AMOUNTS ARE AVAILABLE ONLINE AT:

CERTAIN CITATIONS-REGISTRATION, DRIVER'S LICENSE, ETC. – MAY BE DISMISSED – PLEASE CALL THE COURT FOR INFORMATION.

**Pay Online @ [trafficpayment.com](http://trafficpayment.com)**

**or**

**call 1 800 444-1187**

**NO PERSONAL CHECKS-NO CASH ACCEPTED**

**YOU MAY BE ABLE TO REQUEST A DRIVING SAFETY COURSE TO HAVE AN ELIGIBLE TRAFFIC OFFENSE DISMISSED. YOU MUST CALL THE COURT BEFORE SENDING IN THE FEE OF \$109.00.**

DSC IS AVAILABLE **ONCE** IN A 12 MONTH PERIOD. **CDL HOLDERS ARE NOT ELIGIBLE.**

The following items are required and must be delivered to court or postmarked no later than the appearance date listed on your citation:

**Plea and request for DSC filled out and notarized**

**Copies of valid Texas Driver's license and current insurance card that lists your name as a driver**

There is a \$109.00 fee that must be paid to the court for DSC-if you are eligible for DSC and complete all requirements in the specified time this will be the only money you pay to the court

I, \_\_\_\_\_, hereby enter a plea of \_\_\_\_\_ Guilty/\_\_\_\_\_ Nolo Contendere and waive my right to a trial. I hereby request to take a Driver's Safety course approved by the Texas Education Agency. I hereby swear or affirm that I have not completed a Driver's Safety Course within the last 12 months prior to the date of the current citation for the dismissal of a traffic citation. I further swear/affirm that I am not in the process of taking a Driver's Safety Course for another traffic violation at this time.

Signature:

Date:

State of Texas

County of \_\_\_\_\_

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public:

**IF YOU DECIDE TO JUST PAY YOUR CITATION FILL OUT AND RETURN FOLLOWING FORM ALONG WITH CASHIER'S CHECK OR MONEY ORDER. PERSONAL CHECKS AND CASH NOT ACCEPTED**

PLEA OF GUILTY

PLEA OF NOLO CONTENDERE

Signature:

Date:

**NO PERSONAL CHECKS-NO CASH ACCEPTED**