



CITIZEN COMPLAINT FORM

Valley Mills Police Department

A Message from the Chief

The Valley Mills Police Department's image and reputation depend on the personal integrity and discipline of all departmental employees. To a large degree, the public image of the department is determined by what kind of response the department gives to allegations of misconduct against its employees. The department must competently and impartially investigate all allegations of misconduct by employees and complaints bearing on the department's response to community needs. The department recognizes that its personnel are often subject to intense pressures in the discharge of their duties. The employee must remain neutral under circumstances that are likely to generate tension, excitement, and emotion. In these situations, actions and events frequently result in misunderstanding and confusion. It is to the advantage of all employees to have a procedure for the investigation of the more serious allegations and underlying circumstances so that complaints can be resolved in light of the complicated pressures of law-enforcement work. We operate on the principle that all persons we come in contact with are treated equally and fairly. Therefore, we welcome both criticism and gratitude and will always take it seriously. We value your input.

The Texas Government Code (see Section 614.022 below) requires our agency to accept signed, notarized statements (originals) only. All signed complaints are reviewed at the executive level. If you wish to be contacted and/or notified of the status of your complaint, you may call 254-932-6300.

We value your input. Thank you for taking the time to help us serve you better.

Roy Fikac
Chief

GOVERNMENT CODE

Chapter 614. PEACE OFFICERS AND FIRE FIGHTERS

Subchapter B. COMPLAINT AGAINST LAW ENFORCEMENT OFFICER OR FIRE FIGHTER

Sec. 614.021. APPLICABILITY OF SUBCHAPTER. (a) Except as provided by Subsection (b), this subchapter applies only to a complaint against: (1) a law enforcement officer of the State of Texas, including an officer of the Department of Public Safety or of the Texas Alcoholic Beverage Commission; (3) a peace officer under Article 2.12, Code of Criminal Procedure, or other law enforcement officer who is appointed or employed by a political subdivision of this state; ...

Sec. 614.022. COMPLAINT TO BE IN WRITING AND SIGNED BY COMPLAINANT. To be considered by the head of a state agency or by the head of a fire department or local law enforcement agency, the complaint must be: (1) in writing; and (2) signed by the person making the complaint.

Office Use Only:

Date/Time Received: _____ Initials: _____



Complainant Information

To file a complaint against a peace officer of the Valley Mills Police Department, please provide all the information requested on this form. Briefly describe the incident involving you and the officer. The Chief or his designee will review the completed form. To ensure a fair and thorough investigation, additional information may be required. Also, it may be necessary to speak with you directly about this matter. NOTE: By law, this form must be notarized.

Your Name		Date	
Address	City	State	Zip Code
DOB	Sex	Driver's Licence No. & State	
Phone: Home	Work	Cell	
Follow-up Request	<input type="checkbox"/> Yes <input type="checkbox"/> No	Email Address	

Provide as much information as you can about the circumstances of your complaint.

Incident and Officer Information

Date of Incident	Time of Incident	Location	
Officer's Name	Officer's Badge No. & Rank		

Witness Information

Name			
Address	City	State	Zip Code
Phone: Home	Work	Cell	
Name			
Address	City	State	Zip Code
Phone: Home	Work	Cell	

IMPORTANT – Please read the following statement:

Texas Penal Code Title 8, Sec. 37.02. PERJURY.

(a) A person commits an offense if, with intent to deceive and with knowledge of the statement's meaning:

(1) he (she) makes a false statement under oath or swears to the truth of a false statement previously made and the statement is required or authorized by law to be made under oath;

(b) An offense under this section is a Class A misdemeanor.

Describe the incident and the nature of your complaint below.

[Empty box for describing the incident and the nature of the complaint]

Use additional page (s) if necessary.

Affiant

Subscribed and sworn before me by _____

On this _____ day of, _____ 20_____.

Notary Public for the State of Texas

Seal

Mail this form to:

Valley Mills Police
Department PO Box 641,
Valley Mills Texas 76689