

# CITY OF VALLEY MILLS

## Rental Agreement

Person(s) / Organization Responsible: \_\_\_\_\_

Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

\_\_\_\_\_ Evening Phone: \_\_\_\_\_

Date(s) of Activity: \_\_\_\_\_

Rehearsal/Set up Date & Time: \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_

### RENTAL RATES

Old City Hall	\$75 Rental Fee	\$50 *Refundable Deposit*
Santa Fe Park (for Electric or Gazebo)	\$50 Rental Fee	\$50 * Refundable Deposit*
Boy Scout Park	\$150 Rental Fee	\$150 *Refundable Deposit*
Pavilion (at Boy Scout Park)	\$50 Rental Fee	\$50 *Refundable Deposit*

*(Renter MUST supply their own port-a-potties, when renting the Boy Scout Park)*

The Santa Fe Depot – is NOT owned or rented by the City of Valley Mills.  
You will need to contact the Bosque Valley Heritage Society. Jo Nell Meyer at (254) 932-5220

### BEFORE YOU LEAVE:

- 1) Sweep floor and mop up any spills on the floor.
- 3) Put room back in original condition.
- 4) Turn lights off and make sure all electrical outlets are clear and off.
- 5) Lock all doors and close windows.
- 6) Pick up any trash & take out the trash.  
(If renting the park please make sure to check the entire grounds to be sure your guests cleaned up after themselves.)
- 7) Put key in drop box in front of City Hall, or return to City Hall to pick up Deposit during business hours.

Please remember:     *No beer or other alcoholic beverages are permitted on City property, in the City limits.  
And please no smoking in the buildings.*

**\*Refundable Deposit\*** The renter understands, acknowledges, and agrees that if he/she fails to return the rental in clean, undamaged, and back in original condition, or fails to turn in the keys the deposit will be forfeited.

Renters Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Rented by: (Office staff signature & title) \_\_\_\_\_

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### OFFICE USE ONLY

Amount of Rent Paid: \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_

Amount of Deposit Paid: \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_

Key Returned: \_\_\_\_\_ Deposited Returned on: \_\_\_\_\_

Deposit retained – Explanation: \_\_\_\_\_

**CITY OF VALLEY MILLES, TEXAS**

**RELEASE OF CLAIMS AND WAIVER OF LIABILITY  
FOR USE OF PARK FACILITY**

I, \_\_\_\_\_, am over the age of eighteen (18) and hereby  
(print your name)  
state that I am renting or using a City of Valley Mills ("City") owned park facility, specifically,  
the \_\_\_\_\_ (the "Park Facility"),  
for the period from \_\_\_\_\_ to \_\_\_\_\_.

As a condition of the City agreeing to such rental and/or use, I agree to abide by all rules and regulations set forth by the City, its agents, employees, representatives or assigns - whether written or unwritten, and further agree to use all necessary care and caution for myself and to supervise all others using the Park Facility under my rental, before, during and after any activities I or others participate in, or undertake while renting or using the Park Facility.

**I fully understand that the City will not be held responsible for any injuries or property damage resulting from, caused by, arising out of, or in any way related to, my rental or use of the Park Facility or such use by others participating in my rental or use of the Park Facility.**

**On behalf of myself, my heirs, assigns and agents, and others participating in my rental or use of the Park Facility, I hereby forever release and discharge the City, its officials, employees, volunteers, council members or agents from any and all claims or liability from loss, injury ( including death) or damages to persons or property sustained while I am renting or using the Park Facility, or while using any equipment or facilities of the City, EVEN IF SUCH CLAIM, LOSS OR INJURY ARISES OUT OF OR IS CONNECTED WITH THE NEGLIGENCE OR GROSS NEGLIGENCE OF THOSE PERSONS AND ENTITIES RELEASED ABOVE.**

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Signature

Date:

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Printed Name

Address

City, State, Zip Code

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Witnessed by (signature)

Date

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Printed Name

Address

City, State, Zip Code